



Curatorial Proposal Submission Guidelines

About CAM Raleigh

CAM Raleigh seeks to curate the most contemporary works of art and design possible—those still emerging, growing, and living. We hope to spark new thinking by creating ever-changing experiences that explore what’s now and nearing. CAM Raleigh is a non-collecting museum of contemporary art and design. The museum facility is located in Raleigh’s historic Warehouse District.

CAM Raleigh aims to enrich our community by supporting a culture of creativity, appreciating art’s capacity to enlighten the human experience. The museum has a commitment to living artists and designers working in the “now” and helps to connect the immediacy of new art, design and ideas to Raleigh, the Triangle and beyond. CAM Raleigh’s exhibitions play a vital role in this vision, filling a cultural gap by showcasing art and design by emerging, mid-career, established, local, national, and international artists and designers working in a variety of media.

Exhibition Schedule

Each year, CAM Raleigh hosts approximately three major exhibitions in the main and street level galleries, and three *Emerging Artists Series* exhibitions in the lower level *Independent Weekly Gallery*. The annual exhibition schedule may include shows curated in-house, exhibitions utilizing guest curators, artistic site-specific commissions and traveling exhibitions from across the country. A rotating schedule of smaller exhibitions and special projects will utilize the secondary spaces like the Courtyard, Lobby and Media Lab.

Curatorial Submissions

CAM Raleigh intends to include a broad range of artistic practices and is particularly interested in proposals of new, site-specific work that fully utilize our space or engage the space in a nontraditional manner. Strong proposals will be clear and concise, will present innovative and engaging ideas, and will intend to draw a diverse group of participants and visitors. Curators may submit proposals for any exhibition program at CAM Raleigh including the main galleries, the *Emerging Artists Series* in the Independent Weekly Gallery, or special projects in our secondary spaces.

The chosen curator will work collaboratively with museum staff to execute their exhibition. CAM Raleigh is particularly interested in forming relationships with curators residing in the Triangle and neighboring regions.

Interested Curators should submit the following for initial review:

- **Curatorial statement** with a title and description of proposed exhibition
- **Preliminary Budget** for proposed exhibition
- **Examples of artists** and/or artworks that demonstrate the curatorial concept (digital images) and a coordinating list including titles, dates, media, dimensions
- **Curator's CV or Resume** with current contact information
- **Examples of past curated exhibitions** including images, descriptions, scholarly writings
- **List of potential sponsors** or partners for the exhibition

Mail proposal packets to:

Gallery and Exhibitions Manager
CAM Raleigh
409 West Martin Street
Raleigh, NC 27603

Proposals may also be sent via email to kate_shafer@camraleigh.ncsu.edu. No phone calls please. Please do not send original art or documents as materials will not be returned. Please visit our website for more information at camraleigh.org

The museum will contact curators of interest to schedule a secondary review with the Gallery and Exhibitions Manager, Executive Director and relevant staff to determine the project's feasibility. This conversation typically takes place 1 - 2 years in advance of the proposed exhibition. If selected for secondary review, curators will be expected to provide a budget and proposed timeline for project related benchmarks. Guest curators receive a stipend to be determined based on scope of work.

Guest Curator Guidelines

The museum will be responsible for the administration of the project in terms of contracts, payments and overall coordination of the project. Details will be listed in a formal contract between the museum and the curator.

Curators will be expected to:

- Have a curatorial track record in the field of contemporary art or design
- Design a concept and thematic framework for the project
- Present a selection of artists to CAM Raleigh for final approval
- Present a realistic exhibition budget with allocations for commissioned work, associated travel, shipping, special equipment/materials and proposed printing to CAM Raleigh for final approval
- Make initial contact with approved artists/lenders
- Have demonstrated project management experience and maintain an appropriate timeline

for agreed outputs

- Work in close collaboration with artists and CAM Raleigh staff in relation to the technical framework and requirements of any commissioned artworks
- Demonstrate their ability to critically evaluate the presented works and write an engaging curatorial statement introducing and reflecting on the selected artists/artworks
- Assist in preparing press releases and other promotional materials
- Assist in drafting grant applications to raise funds for the exhibition
- Travel to Raleigh as required to meet with CAM Raleigh staff over the course of the project
- Gather and prepare documentation and images for presentation on CAM Raleigh's website
- Work with CAM Raleigh to promote the project and be available for press interviews
- Ensure appropriate documentation of the project is undertaken and after its end, reflect on the process, challenges and experience of the project in a final text or discussion.

Exhibition Spaces

CAM Raleigh has three open gallery spaces. The Media Lab may be available for exhibition use. Parts of the lobby may be used occasionally. Square footage is approximate. The floor slopes in the main gallery and thus the ceiling height varies. The steel girders are approximately 13'9" above the floor.

Floor and Wall space

Main Gallery	4,000 sq ft.	163 linear ft + 18 linear ft nook
Street Level Gallery	1,125 sq ft	0 linear ft (no gallery walls)
Independent Weekly Gallery	1,850 sq ft	156 linear ft
Media Lab (black box)	1,225 sq ft	128 linear ft
Lobby	650 sq ft	21 linear ft "title wall" (sq ftg lower lobby)

Vertical space

Main Gallery	Wall height: 13'9" (brick wall ~18' to bottom of window) Ceiling height: 13'9" to busway grid. 29'3" at tallest point (to roof)
Street Level Gallery	No wall space Ceiling height: 15'6"
Independent Weekly Gallery	Wall height: 11'2" Ceiling height: 11'2"
Cutaway space	Lower wall: 11'3" Ceiling height: 40' tall (opening is 11' wide)
Media Lab (black box)	Wall height: 11'3" Ceiling height: 11'3"
Lobby	Wall height: 10'5" Ceiling height: 14'3" at tallest point.